Instructions to Complete a Paper Signed Application on Revol One Financials' e-App System.

To Start Application: Login in on https://revolonefinancial.com/ Agent Number is Required to Register and be able to Login.

Once Logged in to the Agent Portal, Click on E-APP



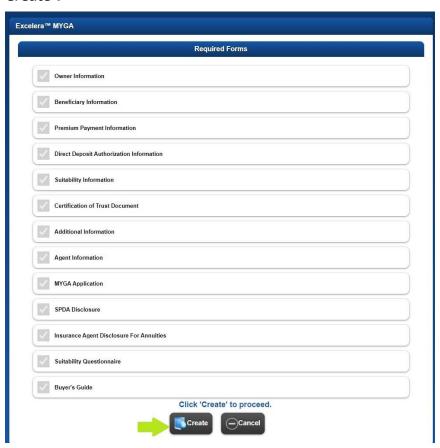
Start a New Application



Select the State (Texas) and Product-Type (MYGA), click on the Product



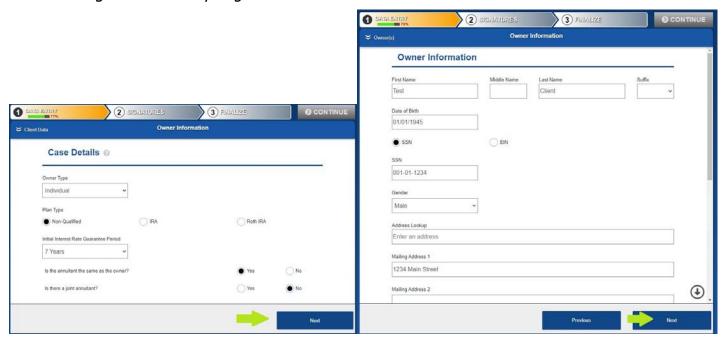
Create:

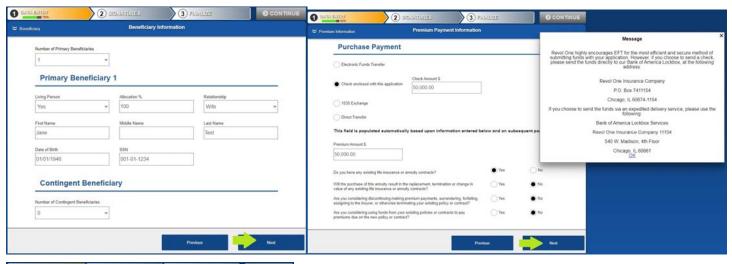


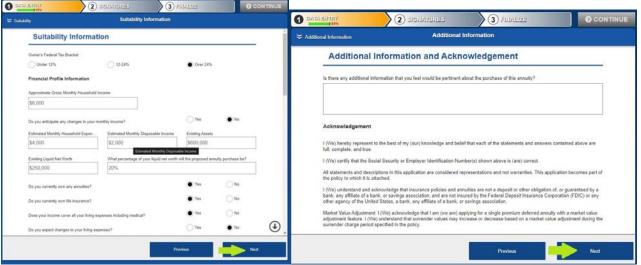
Name your Application, you can use the Client's Name and the Type of Transaction and Date

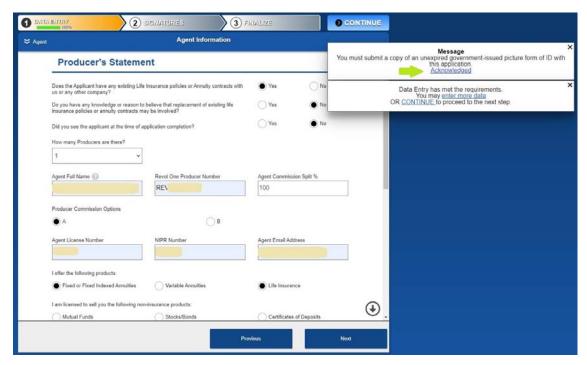


The following are Data Entry Pages





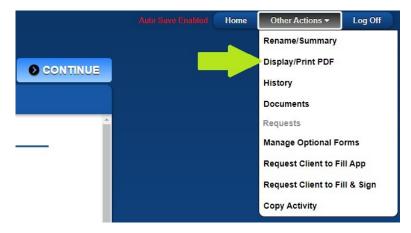




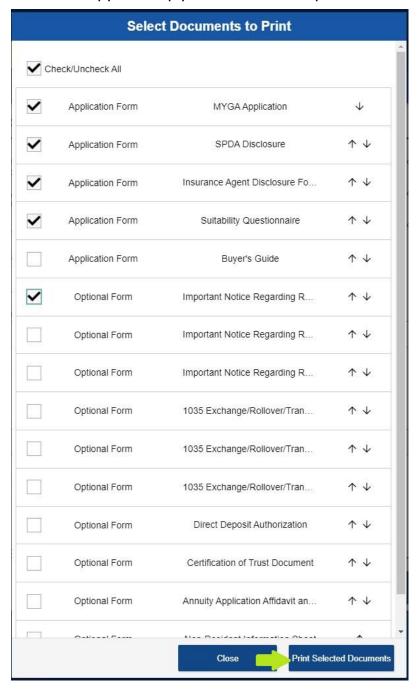
When Data Entry is Complete: You can Print the Application Packet.

If using e-Signatures in Office or by Email you can continue using eApp.

If using Paper Forms to be signed manually, Stop at Data Entry and follow steps below to print the forms to sent to client.



You can Select the Pages to include: The Replacement Form is Not Included by the System but we include a Copy to comply with the state requirements whether there is a replacement or none.



You can save a copy of the Application Packet PDF before printing.

You can log off the e-App System. Your information are saved.

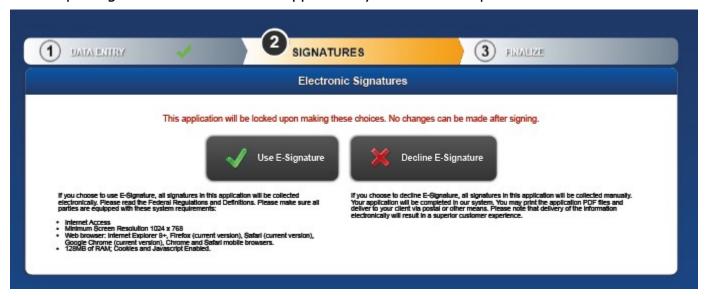
Mail or present to your client for Signature.

Note: A copy of the client's driver's license is needed if not an in-person application.

Once your client has signed the application, scan the paperwork for upload or email to Revol One.

Use agentcare@revolonefinancial.com if by email.

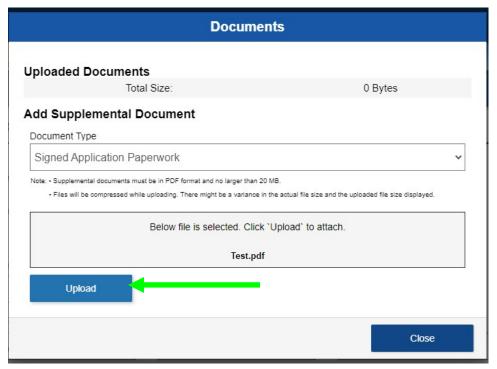
Finish Up: Log back in and Select the Application you wish to complete.

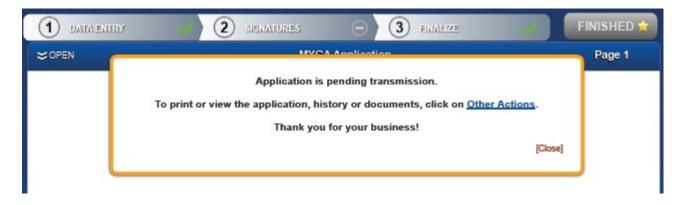


Decline the E-signature



Proceed to Upload Signed Paperwork. Make sure to click Upload after selecting the file to be uploaded.





If a Paper Check is included, it must be sent to the Bank of America Lockbox. The application itself has already been uploaded or emailed so no need to include those.

Post Office Remittance Address: Revol One Insurance Company P.O. Box 7411154 Chicago, IL 60674-1154

Overnight Mail:

Bank of America Lockbox Services Revol One Insurance Company 11154 540 W. Madison, 4th Floor Chicago, IL 60661

If a Transfer Form was included, the uploaded files will complete the transaction. No paperwork needs to be mailed.