



INSURING LIVES • SUPPORTING WOMEN • SERVING COMMUNITIES™

Please direct all calls regarding pending Agent Contracts to:  
**1-800-770-4561 option 3**  
 Please direct all contracts and licensing questions to email:  
[agentcontract@rovalneighbors.org](mailto:agentcontract@rovalneighbors.org)

MGA NAME _____	REGION CODE: _____
PRIMARY CONTACT PERSON FOR CONTRACT: _____	
CONTACT PHONE: _____	CONTACT EMAIL: _____

### Agent Contract Cover and Transmittal

- 1) Agent Name: \_\_\_\_\_
- 2) Social Security #: \_\_\_\_\_
- If commissions are to be paid to a Corporation please complete the following:*
- 3) Corporation Name: \_\_\_\_\_
- 4) Tax ID #: \_\_\_\_\_

- 5) Agent Relationship:  Licensed–Only Agent (AAA) *form 10007 must be signed by the agent and direct recruiter*
- Commissioned Agent *(complete a, b and c) contract form 10009 must be signed and forwarded*
- a) Commission Schedule *form number (e.g. 70-GA3-70GA3):* \_\_\_\_\_
- b) Advance Commission Requested *please circle:*    Yes    No

If  you must include the Annualized Agreement signed by the agent and MGA  
 (both pages of the Agreement must be completed and forwarded)

*if we do not receive a valid Annualization Agreement, the agent will be set up "as earned". We cannot retroactively place an agent on Advance. Any business submitted when the agent is set "as earned" will be paid "as earned".*

- c) Direct Deposit Requested *please circle:*    Yes    No
- If  you must include a copy of the voided check

### Agent Hierarchy

Please indicate the Hierarchy Tree for this agent *(immediate recruiter, and MGA)*

	Agent Name	Agent#
<i>Immediate recruiter</i>		
<i>MGA</i>		

**REMEMBER:**

- The agent MUST be contracted and appointed in the states of Georgia and New Mexico BEFORE the agent can solicit new business.
- New Mexico requires any agent soliciting or receiving commission (writing agent and upline) to hold a fraternal license before any solicitation. This is not the normal agent license; it is a specific "fraternal" license.
- Royal Neighbors will pay the appointment fee for the RESIDENT appointment. If Non-Resident appointment is requested, all required fees must be submitted before we will process the appointment. These fees cannot be deducted from future commissions. Non-Resident fees can be mailed to:

Royal Neighbors of America  
 Agent Contract  
 5910 Courtyard Dr, Suite 150  
 Austin TX 78731

Payment should be noted with the agent name and NR state.

**Total pages faxed \_\_\_\_ including cover page**